



Technical Instructions for the participants

Quality Teaching Mobility: challenges and opportunities

Dear Participant,

Thank you for attending the conference "Quality Teaching Mobility: challenges and opportunities" organized in the framework of the Erasmus+ KA2 "Teach with Erasmus+" project (Thursday, 1 October, 2020)

We would like to give you some instructions in order to attend the online conference.

Your technical assistant is Ms Laura Colo (laura.colo@unica-network.eu) for this event. May you have any trouble/difficulties to join the event, please contact her.

1. How to join the event?

a. You can join the event by clicking on this link:

<https://us02web.zoom.us/j/83440197345>

Please, join the conference a few minutes before it starts!

b. After you clicked on the link:

You will be addressed to the waiting room.

The conference will start in a few minutes. Organizers will let you in, please wait patiently.

May you are not being let in at 9.40, please contact Laura Colo.

c. When you join the event



Please mute your microphone



Switch of your camera for better quality.

(When you have a question and a given word, you may switch on the camera)

d. Questions, comments



During the conference you can **write your questions in the chat (exclusively)**. Our team will collect them, and the speakers will respond during the final discussion.

If your question is addressed to one speaker in particular, do not forget to mention it!

Also, please **share your affiliation with** us as well. (in the chat or indicate it in your name-use the rename function).

Do not hesitate to **initiate private chat** with participants or via e-mail after the event!





TEACH WITH ERASMUS+

e. Recording

Please note that the event will be entirely recorded and the recordings will be available on the Partners YouTube channel as soon as possible.

f. Surveys

Please do not forget to fill out our:

- Evaluation Survey: <https://forms.gle/vimW6ZXy6RW5tz7s5>
- Test survey (to test the ETMP website): <https://forms.gle/Uo7j527785DEgiUdA>

Your opinion matters!

Thank you for your participation!
We cannot wait to meet you in the virtual space!

Kindest regards,

the UNICA team

in collaboration with Eötvös Loránd University (coordinator), University of Alcalá, Institut polytechnique UniLaSalle, European University Foundation.

